

**MINUTES OF THIS MEETING HAVE NOT BEEN APPROVED**

**SAINT PETER BOARD OF EDUCATION  
REGULAR BOARD MEETING  
THURSDAY, DECEMBER 9, 2010  
6:30 PM  
COMMUNITY CENTER/GOVERNORS' ROOM**

Prior to calling the meeting to order, Chair Karlsrud took a moment to inform listeners of the passing of Mr. Eldred Engel, a long-time business teacher for the Saint Peter Public Schools.

Chair Karlsrud called the regular meeting of the Board of Directors, ISD #508, Saint Peter Public Schools, to order at 6:31 p.m. Members present were Bushell, Lambert, Duncan, Karlsrud, Nelson, Carlson, and Leonard. Also present were Superintendent Olson, members of the Administration, and members of the public.

Adoption of Agenda: (Bushell/Leonard, unanimous)

Truth in Taxation: Business Manager Dean Peterson presented information on the proposed tax levy for 2011.

Consent Agenda: The following items were approved:

1. Approval of Regular Board Meeting Minutes of November 18, 2010
2. Approval of Bills (\$1,066,094.57) and Wire Transfers (\$1,076,373.62) for November 2010
  - a. Personnel
    - i. The approval of a 12-week unpaid medical leave for an office support staff member (Althea Leonard) for the period October 1, 2010, to January 6, 2011.
    - ii. The approval of the hiring of an ECFE/School Readiness paraprofessional (Vicki Bresnahan) effective October 25, 2010. This is a new position.
    - iii. The approval of the hiring of an ECFE/School Readiness paraprofessional (Sara Hughes) effective November 15, 2010. This is a new position.
    - iv. The acceptance of the resignation of the senior high attendance clerk (Mel Noyd) effective December 31, 2010.
3. The continued approval of Business Manager Dean Peterson as the Local Education Agency (LEA) representative for the school district.
4. The approval of a high school diploma for Josef Derek Johnson effective January 20, 2011. Mr. Paul Peterson indicated that he has met all requirements for graduation from Saint Peter High School.

(Leonard/Duncan, unanimous)

Board Member Bushell and Superintendent Olson thanked Mrs. Noyd for her many years of service to the school district.

Students of the Month: Maggie Morrow, the October Student of the Month, highlighted her accomplishments. Maggie is the daughter of Terry and Martha Morrow.

Student Council Report: Maggie Morrow gave a report on student council upcoming events.

Approval of the 2009-10 Audit: (Duncan/Nelson, unanimous)

Approval of Fund Balance Reserve Goal: Duncan made a motion, seconded by Bushell, to establish a budget reserve goal of 30 days operational. With all members voting aye, the motion carried.

Approval of Certification of School District Levy for Taxes Payable in 2011: A motion was made by Duncan, seconded by Leonard, to certify the school district levy in the amount of \$2,732,484.79 for taxes payable in 2011. With all members voting aye, the motion carried.

Approval of Resolution Authorizing Administration to Itemize Program/Services Sharing: A motion was made by Lambert, seconded by Bushell, to approve the following Resolution:

**RESOLUTION AUTHORIZING ADMINISTRATION TO ITEMIZE  
PROGRAM/SERVICES SHARING OPPORTUNITIES BETWEEN THE  
LE SUEUR-HENDERSON AND SAINT PETER SCHOOL DISTRICTS**

(Complete Resolution on File at the District Office)

Upon roll call, the following Board Members voting aye: Bushell, Lambert, Duncan, Karlsrud, Nelson, Carlson, and Leonard, none voting nay, whereupon said resolution was declared passed and adopted.

Approval of Board Policies: The following board policies were presented for adoption:

- 002.32—Officers of the Board of education (significant changes)
- 002.55—Board of Education Meeting Agenda (new—recommended by MSBA)
- 002.90—Public Hearings (new—recommended by MSBA)
- 005.41—Bullying Prevention (changes recommended by MSBA)

(Bushell/Lambert, unanimous)

Reports:

Community Education Report: Tami Skinner presented a report on the community education program including information on course offerings and programs for birth-to-adult learners in our school district.

Updated Storage Space Needs: Superintendent Olson provided an update on the storage needs of the district including plans to meet both short and long-term storage needs.

Update on Board Meeting Schedule for 2011: Superintendent Olson reported on issues related to moving the board meeting days from the second Thursday to the third Monday of each month. An update on the cable broadcast of meetings was also given.

Free and Reduced Lunch Numbers: Dr. Olson reviewed the increase in numbers of free and reduced lunches being served.

Nancy Kluck, South Elementary Principal, and Karen Coblenz, North Intermediate Principal, highlighted happenings at their respective schools.

Board Members:

Member Carlson reported on conference affiliation for co-curricular programming; Member Bushell reported on the recent addition of a coaching mentor; and Member Nelson informed everyone of the double header in basketball on Friday, December 10, 2010.

Meeting Adjourned at 8:34 p.m. (Bushell/Leonard, unanimous).

Dated: December 9, 2010

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Cheryl Bushell, Clerk