

**MINUTES OF THIS MEETING HAVE NOT BEEN APPROVED**

**SAINT PETER BOARD OF EDUCATION  
REGULAR BOARD MEETING  
MONDAY, MARCH 21, 2011  
6:30 PM  
COMMUNITY CENTER/GOVERNORS' ROOM**

Chair Karlsrud called the regular meeting of the Board of Directors, ISD #508, Saint Peter Public Schools, to order at 6:32 p.m. Members present were Bushell, Lambert, Duncan, Karlsrud, Nelson, Carlson, and Leonard. Also present were Superintendent Olson, members of the Administration, and members of the public.

Adoption of Agenda: (Bushell/Lambert, unanimous)

Consent Agenda: The following items were approved:

1. Approval of the Regular Board Meeting Minutes of February 10, 2011
2. Approval of the Study Session Minutes of March 7, 2011
3. Bills (\$1,015,550.86)/Wire Transfers (\$1,544,013.92) for February 2011
4. Personnel
  - a. The acceptance of the retirement of the Special Education Coordinator (Teresa Saum) effective June 30, 2011.
  - b. The acceptance of the retirement of an ECFE/School Readiness teacher (Diane Stenson) effective at the end of the 2010-11 school year.
  - c. The acceptance of the retirement of an elementary teacher (Linda Nielsen) effective June 3, 2011.
  - d. The approval of the hiring of a 3.5 hour per day paraprofessional (Kelly Jaeger) at the Hoffmann Learning Center effective February 28, 2011. This is a new position needed to provide one-to-one assistance for a student.
  - e. The approval of the hiring of an assistant cook (Ann Christnagel) at the high school effective March 22, 2011. This is a replacement position.
  - f. The acceptance of the resignation of a paraprofessional (Stacie Eckerdt) at North Intermediate effective March 31, 2011.

Chair Karlsrud extended a special thank you to Teresa Saum, Diane Stenson, and Linda Nielsen for their years of service to the students of ISD #508.

(Duncan/Lambert, unanimous)

Student of the Month: Principal Paul Peterson highlighted accomplishments of Danielle Larson, the February Student of the Month. Danielle is the daughter of Kathy and Karl Larson.

Report from Student Representative: Maggie Morrow gave an update of student council activities.

Approval of Board Policies: The following board policies were presented for approval:

- 007.45 Mandated Reporting of Child Neglect or Physical or Sexual Abuse
- 007.46 Mandated Reporting of Maltreatment of Vulnerable Adults

(Lambert/Bushell, unanimous)

Approval of Cost-Containment Plan: A motion was made by Bushell, seconded by Leonard to approve the cost-containment plan which gives direction to the administration to post positions, make staffing decisions, and make 2011-12 budget decisions. With all members voting aye, the motion carried.

Resolution to Place a Teacher on Unrequested Leave of Absence: Board Chair Karlsrud introduced the following resolution and Board Member Duncan moved its adoption:

**RESOLUTION PROPOSING TO PLACE  
BECCA THOMPSON  
ON 1.0 FTE UNREQUESTED LEAVE OF ABSENCE  
(Complete Resolution on File at the District Office)**

The motion for the adoption of the foregoing resolution was duly seconded by Member Lambert and upon vote being taken thereon, the following voted in favor thereof:

Bushell, Lambert, Duncan, Karlsrud, Nelson, Carlson, and Leonard

And the following voted against the same: None

Whereupon said resolution was declared duly passed and adopted.

Dated: March 21, 2011

\_\_\_\_\_  
Cheryl Bushell, Clerk

Non-Renewal of Probationary Teacher Contracts: Board Chair Karlsrud introduced the following resolution and Board Member Bushell moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL  
OF THE TEACHING CONTRACT OF MARLYS HUBER  
A PROBATIONARY TEACHER  
(Complete Resolution on File at the District Office)**

The motion for the adoption of the foregoing resolution was duly seconded by Member Carlson and upon vote being taken thereon, the following voted in favor thereof:

Bushell, Lambert, Duncan, Karlsrud, Nelson, Carlson, and Leonard

And the following voted against the same: None

Whereupon said resolution was declared duly passed and adopted.

Dated: March 21, 2011

---

Cheryl Bushell, Clerk

Approval of Agreement to Provide Contracted Technology Services to the Nicollet Public Schools: This agreement results in a \$16,000 annual payment from the Nicollet Public Schools to the Saint Peter Public Schools which will fund a technical assistant position for the two districts (Duncan/Bushell, unanimous).

Approval of 2011-12 School Calendar: The early-start/construction calendar was presented for approval. This calendar has a pre-Labor Day start date with a graduation date set at the end of May. With Board Members Bushell, Lambert, Duncan, Karlsrud, Nelson, and Leonard voting aye, Board Member Carlson voting nay, the motion carried.

Approval of Plans to Remodel Facilities and to Add Classrooms and to Lease Storage Space: A motion was made by Duncan, seconded by Lambert, to obtain bids for additional classroom space at MVED and North Intermediate. With all members voting aye, the motion carried. Another motion was made by Duncan, seconded by Leonard, to lease needed storage space at a cost of \$4.50 per square foot per year. With all members voting aye, the motion carried.

Report on Health Occupations and Agri-Science Academies: Principal Paul Peterson provided an update on career/college readiness academies.

Report on Shared Services Initiative: Superintendent Olson reported on the plan to share high school courses with Le Sueur-Henderson and aligning business office functions with Le Sueur-Henderson.

Building Principals Kluck, Coblenz, and Peterson updated board members on events taking place in their buildings. Superintendent Olson reported on the upcoming MSBA Joint Legislative Day at the Capitol; the upcoming Community Conversation #2; and the broadcasting of board meetings.

Board Member Duncan reported on a recent Annexstad Scholarship Committee meeting, talked about the book entitled Let's Put Kids First Finally; and indicated he has created a PowerPoint presentation that he would like to have put on a future agenda.

Board Member Leonard announced that sandbagging would take place at the Traverse Des Sioux Treaty Site on Thursday, March 24.

Student Representative Maggie Morrow thanked the board for their support of the Academic Decathlon Team in its trip to nationals.

Meeting Adjourned at 8:23 p.m. (Bushell/Carlson, unanimous).

Dated: March 21, 2011

---

Cheryl Bushell, Clerk