

**MINUTES OF THIS MEETING HAVE NOT BEEN APPROVED**

**SAINT PETER BOARD OF EDUCATION  
REGULAR BOARD MEETING  
MONDAY, MAY 16, 2011  
6:30 PM  
COMMUNITY CENTER/GOVERNORS' ROOM**

Chair Karlsrud called the regular meeting of the Board of Directors, ISD #508, Saint Peter Public Schools, to order at 6:31 p.m. Members present were Bushell, Lambert, Duncan, Karlsrud, Nelson, Carlson, and Leonard. Also present were Superintendent Olson, members of the Administration, and members of the public.

Adoption of Agenda: (Lambert/Carlson, unanimous)

Consent Agenda: The following items were approved:

1. Approval of the Minutes of the April 18, 2011, Special Board Meeting
2. Approval of the Minutes of the April 18, 2011, Regular Board Meeting
3. Approval of the Minutes of the May 2, 2011, Special Board Meeting
4. Bills (\$1,072,090.57)/Wire Transfers (\$1,737,713.19) for April 2011
5. Personnel
  - a. The approval of the hiring of a middle/high school special education paraprofessional (Holly Rodahl) effective October 25, 2010. This is a replacement position. The position was inadvertently left off the November board meeting agenda.
  - b. The approval of the termination of an elementary special education paraprofessional (Barb Jentz) effective at the end of the 2010-11 school year.
  - c. The approval of the hiring of an elementary special education paraprofessional (Julie Erickson) effective May 6, 2011. This is a new position needed to meet the requirements of an IEP.
  - d. The approval of the appointment of a teacher on special assignment (TOSA)/gifted and talented teacher (John "Scott" Robinson) effective at the start of the 2011-12 school year. This is a replacement position.
  - e. The approval of the termination of two Title I paraprofessionals (Jen Lee and Julie Gault) who were hired for the 2010-11 school year.
  - f. The approval of family leaves for two paraprofessionals (Sabrina Wilking and Kathleen Soderlund) for the remainder of the 2010-11 school year.

(Leonard/Bushell, unanimous)

Students of the Month: Principal Paul Peterson highlighted accomplishments of Nicole Stenzel, the May Student of the Month. Nicole is the daughter of Gerald and Peggy Stenzel.

Report from Student Representative: Maggie Morrow gave an update of student council activities.

Approval of Candidates for Graduation: Bushell made a motion, seconded by Nelson, to approve the candidates for graduation with the understanding that all candidates meet all requirements set by the local board of education and the state of Minnesota. With all members voting aye, the motion carried.

Consideration of a November 2011 Operating Levy: The board of education considered the possibility of going to the voters with an increase in the operating levy of the school district since November of 2009. Primary reasons for an operating levy increase include:

1. State funding for education is projected to be flat for the next two to four years; and
2. A levy increase is needed in order to maintain, expand, and improve programs. The increase will allow the addition of classroom teachers as enrollment continues to increase, the expansion of course offerings in areas such as health occupations, agri-science, and engineering, and the ability to maintain the quality programs and services currently being offered to our students.

Duncan made a motion, seconded by Lambert, to authorize the school district to prepare for an operating levy referendum to be presented to the voters of the district on November 8, 2011. With all members voting aye, the motion carried.

Action for Healthy Kids Update: Teresa Saum, AFKH Team Chair and George Elliot, dietician, gave an update on the progress of the district in meeting school wellness goals.

Review of Board Policies: Bushell reported that the policy review committee is continuing its review of policies. At this time, consideration has been given to the following:

1. A modification of Policy 004.13—managing fund balances;
2. Finalizing changes to Section 001—The School District and Section 002—The School Board;
3. Proposing changes to Section 003—Administration

The finance committee has also reviewed Policy 4.13 and recommends some modifications to those proposed by the policy review committee.

A motion was made by Carlson, seconded by Leonard, to approve Policy 002.2—Role and Purpose of the Board of Education. With all members voting aye, the motion carried.

A motion was made by Bushell, seconded by Leonard, to approve Policy 001.2—Organization of the School District. With all members voting aye, the motion carried.

Summer ALC and Read-and-Feed Program: Ytve Prafke reviewed expanded plans for the summer “read-and-feed” program.

Possible Staff Addition for 2011-12: Superintendent Olson reported that concerns have been raised about class size at the K-6 level. It is believed that we may have 165 first graders for the start of the 2011-12 school year. If a teacher/section is not added to this grade level, there will be 23.6 students per class. There are also needs at the 7-12 level, particularly in the areas of mathematics and science. This item will be brought forward at a special meeting to be scheduled at either the end of May or first part of June.

MVED Shared Programs/Services 2010-11 Year-End Report: Superintendent Olson reported on the activity for 2010-11.

Reports: Building Principals Kluck Coblentz, and Peterson updated board members on events taking place in their buildings.

Superintendent Olson reported on the upcoming tour-of-schools showcase which will be held on May 25, the need to set a date for the board’s summer retreat, and the need to schedule a special board meeting.

Board Member Duncan reported on the recent Finance Committee meeting and Members Lambert and Carlson reported on the Co-Curricular Committee meeting.

Board Member Carlson asked if the Annexstad Investment Committee would consider offering scholarships to students who could not afford to take AP exams; and questioned whether the cutting of band at the elementary level will have long-lasting effects on the district’s middle school and senior high music programs.

Board Member Bushell commented that the staff recognition on May 11 was very nice.

Dr. Olson told board members that he had attended the recent Minnesota State High School League’s Hall of Fame Induction Ceremony in which Don Fosburgh was inducted for his many years of service to the district’s speech program.

A special board meeting was set for Wednesday, June 1, 2011, at 7 a.m.

Meeting Adjourned at 8:08 p.m. (Bushell/Leonard, unanimous).

Dated: May 16, 2011

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Cheryl Bushell, Clerk