

MINUTES OF THIS MEETING HAVE NOT BEEN APPROVED

**SAINT PETER BOARD OF EDUCATION
REGULAR BOARD MEETING
MONDAY, July 18, 2011
6:30 PM
COMMUNITY CENTER/GOVERNORS' ROOM**

Chair Karlsrud called the regular meeting of the Board of Directors, ISD #508, Saint Peter Public Schools, to order at 6:34 p.m. Members present were Bushell, Lambert, Duncan, Karlsrud, Nelson, Carlson, and Leonard. Also present were Superintendent Olson, members of the Administration, and members of the public.

Adoption of Agenda: (Leonard/Bushell, unanimous)

Consent Agenda: The following items were approved:

1. Approval of the Minutes of the June 20, 2011, Regular Board Meeting
2. Approval of the Minutes of the July 11, 2011, Board Retreat
3. Bills (\$1,104,573.17)/Wire Transfers (\$1,048,277.48) for June 2011
4. Personnel
 - i. The approval of 2011-12 coaches/advisors for co-curricular activities. Assignments for winter/spring activities will be made prior to each co-curricular season. A listing of the assignments is included in your packet.
 - ii. The approval of the increase of a .25 FTE teacher (Jennifer Maldando) effective at the start of the 2011-12 school year. This position is a part of the cost containment plan for 2011-12.
 - iii. The approval of the hiring of a .5 FTE English teacher (Andrew Kuklinski) effective at the start of the 2011-12 school year. This position is a part of the cost-containment plan for 2011-12.
 - iv. The approval of the resignation of the MARSS/Business Office Clerk (Jennifer O'Donnell) effective July 6, 2011.
 - v. The approval of the hiring of a K-12 special education teacher (Jennifer Koehler) effective at the start of the 2011-12 school year. This position is a part of the cost-containment plan for 2011-12.
 - vi. The approval of the hiring of an RTI teacher at South Elementary (Liesel Hyland Powicki) effective at the start of the 2011-12 school year. This position is a replacement position due to a retirement.
 - vii. The approval of the addition of a .5 FTE social studies position for a high school teacher (Michel Haugh) effective at the start of the 2011-12 school year. This position is a part of the cost-containment plan for 2011-12.
 - viii. The approval of the hiring of an activities event coordinator (Jim Kruger) effective August 1, 2011. This position was approved as a part of the 7-12 administrative reorganization plan.
 - ix. The acceptance of the resignation of an elementary Title I paraprofessional (Kimberly Rostad) effective at the end of the 2010-11 school year.
 - x. The acceptance of the resignation of a .5 ECSE paraprofessional (Christine Putnam) effective August 5, 2011.

- xi. The approval of the hiring of a technology assistant (Elyse Miner) effective July 1, 2011. This position is a part of the technology sharing agreement with the Nicollet Public Schools.
5. Approval of high school diploma for Michael Zaspel. Mr. Peterson indicates that Michael meets all requirements for graduation from Saint Peter High School.

Board Member Carlson asked that item 4-i. be pulled from the consent agenda and dealt with separately.

(Duncan/Leonard, unanimous)

A motion was made by Carlson, seconded by Leonard to approve the list of 2011-12 coaches/advisors for fall co-curricular activities. With all member voting aye, the motion carried.

Approval of Membership in the Minnesota State High School League for 2011-12: Karlsrud introduced the following resolution:

**2011-2012 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE
(Complete Resolution on File at the District Office)**

Lambert made a motion, seconded by Bushell, to adopt said resolution. Upon roll call, the following Board Members voting aye: Bushell, Lambert, Duncan, Karlsrud, Nelson, Carlson, and Leonard.

The resolution was declared to be adopted.

Membership in the Minnesota School Board Association (MSBA): The cost for membership for 2011-2012 is \$5,590 (Lambert/Bushell, unanimous).

Approval of Handbook Changes/Additions for 2011-12: (Bushell/Leonard, unanimous)

Approval of Board Policies: The following policies were presented for approval:

- 001.2—Organization of the School District
- 002.2—Role and Purpose of the Board of Education
- 003.1—The Superintendent of Schools
- 005.83—E-mail Policy

(Bushell/Duncan, unanimous)

Approval of Contract with Information Technology Specialist for 2011-13: Key points to the agreement are as follows:

1. The one language change is the addition of group life insurance at a cost of \$62 per year.

2. The salary/benefit package is as follows:

2010-11	2011-12	2012-13
\$47,160 salary \$6,650 FICA/PERA \$8,016 H & H \$61,826	\$47,660 salary* \$6,720 FICA/PERA* \$8,256 H & H \$62 Life Ins. \$62,698 \$872/1.4% *Reflects an adjustment based on performance in the 2009-11 contract	\$47,660 salary \$6,720 FICA/PERA \$8,609 H & H \$62 Life Ins. \$63,051 \$353/.6%

(Duncan/Bushell, unanimous)

Approval of Resolution to Revoke Existing Referendum of \$301.45 Per Pupil and Replace with a New Referendum of \$551.45 Per Pupil: Karlsrud introduced the following resolution:

**RESOLUTION DETERMINING THE NECESSITY OF
 INCREASING GENERAL EDUCATION REVENUE AND CALLING A SPECIAL
 ELECTION AND REFERENDUM THEREON
 (Complete Resolution on File at the District Office)**

Duncan made a motion, seconded by Lambert, to adopt said resolution. Upon roll call, the following Board Members voting aye: Bushell, Lambert, Duncan, Karlsrud, Nelson, Carlson, and Leonard.

The resolution was declared to be adopted.

Approval of Memorandum of Understanding between St. Peter Recreation and Leisure Services and St. Peter Community and Family Education: (Carlson/Leonard, unanimous).

Approval of 2011-12 Goals for the Superintendent of Schools: The following goals were presented for approval:

1. Based on the results of the shared programs/services study with area school districts, develop and implement plans related to sharing specific programs/services.
2. Complete the implementation of a district-wide research-based student discipline plan that improves classroom and school climate and maximizes student achievement.
3. Develop a fiscal year 2013-15 budget plan that maximizes the use of scarce/declining resources to provide a quality education and enhanced/expanded educational opportunities for all students.
4. Implement a new process for evaluating principals and teachers using high-quality performance improvement models.
5. Carry out a comprehensive district self-assessment focusing on the five AdvancEd Accreditation conditions for improving school districts:

- Effective Leadership;
 - Policies and Protocols;
 - Resources and Support Systems;
 - Quality Teachers;
 - Quality Information
6. Facilitate a referendum in November of 2011 with referendum funding designed to maintain and expand optimal programs/services for students.
7. Develop and implement a plan for “Engaging in Continuous Improvement (Self-Assessment, Internal Review, External Review)” for the period 2011-12 to 2012-13.

(Bushell/Leonard, unanimous).

Update of Superintendent’s Performance Review: This item was tabled until the August 15, 2011, board meeting.

Reports: Superintendent Olson reported on the MSBA Summer Seminar 2011. Lambert reported on the Personnel Committee and a new three-year contract for the superintendent. Duncan reported on the June MVED Board meeting.

Meeting Adjourned at 8:00 p.m. (Bushell/Leonard, unanimous).

Dated: July 18, 2011

Cheryl Bushell, Clerk