

Campus Portal

for Parents and Students

July 2009

User Guide



Document Features:

Accessing the Campus Portal
Viewing Student Information

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Introduction

This user guide provides information on how parents and students can access the Campus Portal. Detailed instructions are available for logging into the Portal, viewing student data and generating available reports.

The information in this document is divided into concepts corresponding to a specific function of the Campus Portal. Each section contains functional instructions and graphics to guide the user through the process.

This document is written for the user of the Portal and not the school or district personnel.

Documentation and Support

Parents and students should contact the school or district for issues with the Campus Portal.

Feature Updates

As of the date of this document, no changes have been made to the features discussed within this document. Modifications that have recently been announced will be viewable within the Online Help Text when those items have adequately passed quality assurance procedures.

Hardware Requirements

The following is the supported platforms for the Campus Portal. School Districts may have additional requirements. Contact the district for additional information.

PC: Campus supports Windows Vista, XP and 2000 Professional

Macintosh: Campus supports Mac OS X.

Platform	Supported Minimums		Recommended Minimums		
	PC	Macintosh	PC Windows	PC Vista*	Macintosh
Operating System	Windows 2000 Pro	OS X 10.3.9	2000 Pro 6.0 or XP 7.0	Vista	OS X 10.5.x
Processor	P3	G3	P4	1 GHz 32-bit	G4
RAM	256	256	512	1 GB	512
Internet Browser	IE 6.0 Firefox 2.0.x	Safari 2.0.x Camino 1.0 Firefox 2.0.0.6	IE 6.0 Firefox 3.0.x	IE 7 Firefox 3.0.x	Safari 3.2.1 Camino 1.6.5 Firefox 3.0.x
Java Plug-in	Java 1.5.10	Java 1.3.1	Java 1.5.10	Java 1.5.10	Java 1.4.2
Adobe Acrobat Reader	All Windows users will need the most current version of Reader.				
*Vista Users: Please refer to Vista Disclaimer					

Vista Disclaimer

Campus supports Vista with the following warning:

Users should be aware that operating Vista at or below the Microsoft minimum requirements is likely to cause performance issues with Campus reporting and application processes.

Campus recommends that Vista users exceed Microsoft's minimum requirements and perform extensive performance testing within the Campus application to determine the proper hardware configuration needed for performance levels.

NOTE: For additional requirements, contact the school's/district's Campus Administrator.

Access to the Campus Portal

The district determines access to Campus Portal. Instructions for receiving a username and password are provided by the school or district. The school or district will provide the URL for access to the Campus Portal. Visit the district’s website or contact the school for more details.

Accessibility to the various screens stated in this guide is determined by the school or district. Access for one school or building may vary from access for another school within the same district.

Security Features

The Campus Portal incorporates the highest level of security. Parents/guardians can see only information related to the students they are authorized to view. The use of strong passwords, forced password resets and session timeouts ensure secure access.

Schools create households to which the student belongs, depending on the information provided about parent and guardian rights, living arrangements, etc. Parents and guardians will have access only to the links to which they have been given permission, to ensure student privacy. Students who have access to the Portal only have access to view their own data.

The Campus Portal allows districts to force strong password usage by all users including parents and guardians. This requires a password that is at least six characters long and must meet three of the four qualifications listed:

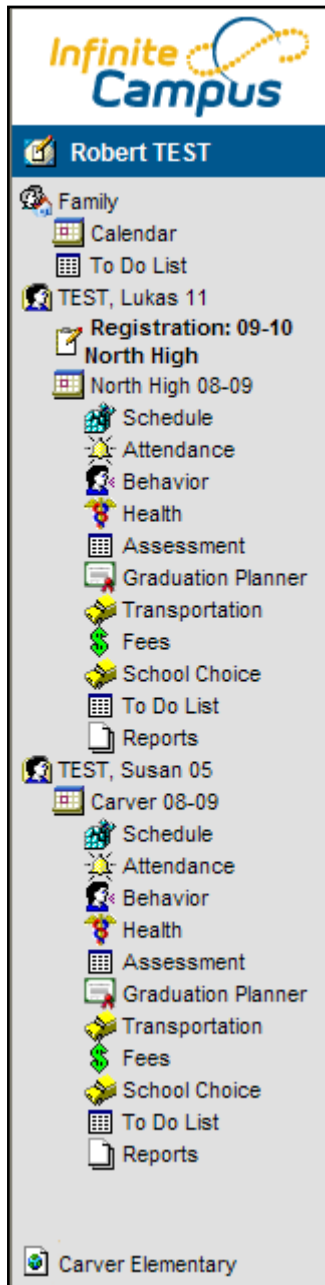
- A lower case letter (a, j, r, etc.)
- An upper case letter (A, J, R, etc.)
- A number (3, 7, 1, etc.)
- A symbol (@, %, &, etc.)

In addition, the district’s administrator may force users to reset their passwords from time to time. By default, a dormant session will automatically end after a set amount of time determined by the district (usually between 25 and 60 minutes). This may vary from district to district since the district can establish the timeframe for session timeouts.

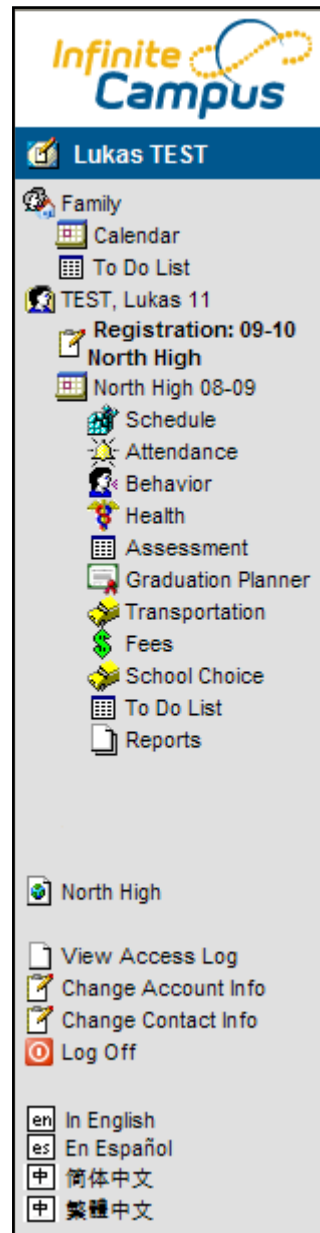
Five unsuccessful login attempts will disable the portal account. In order to use the portal again, users will need to contact the school or district to have the account reactivated. Additional security settings include an access log and options to change the contact account information.

Navigating the Campus Portal

Once logged in, an index of accessible information for each student is listed within the left navigation of the screen. The parent’s name will appear under the Campus Portal header. Each student’s name to which the user has access is listed below, with links to their school information.



Parent User



Student User

The following information is detailed in order of appearance.

School and District Notices

When viewing the Campus Portal, any relevant notices are displayed in the main frame of the screen. Notices are organized by district-wide messages or by building-specific messages.

District Notices

- [08/07/2008]
- ATTENTION PARENTS:**
Student schedules will not be displayed in the Portal until after the start of the school year, thus allowing for last-minute changes. Thank you.
- [06/04/2008]

[Welcome to the ISD Parent Portal!](#)

Please select an item from the menu on the left to view.

Technical issues, including difficulties accessing the Parent Portal, should be directed to the Portal Help Desk at

Please note that student's current grades do not necessarily reflect the final grade that will appear on the student's report card. Grading information stated here is subject to corrections and revisions.

PLEASE KEEP YOUR USER NAME AND PASSWORD IN A SAFE PLACE FOR FUTURE REFERENCE. YOUR ACCESS TO THE PORTAL WILL BE DELAYED SHOULD YOU NEED TO HAVE THIS INFORMATION RESENT TO YOU.

School Notices

- [06/02/2009 North High]

MONDAY - regular day schedule with finals for seniors periods 1,3,5

TUESDAY - regular day schedule with finals for seniors periods 2,4,6

WEDNESDAY - shortened day for grades 9 - 11 8:00 - 11:00 with finals for periods 1,3,5
- Graduation - 6:00 pm - Aldrich Arena

THURSDAY - shortened day for grades 9 - 11 8:00 - 11:00 with finals for periods 2,2,6
- 3rd term ends.

FRIDAY - Staff Development/Prep day. Fees and grades due at noon

Inbox

✕	↑	Date	Subject
No Messages			

Family

This is the demographic information about the student's household, such as address, email, phone and a list of other members within the household. The household's physical and mailing address and all individuals designated as part of that household are viewable.

Robert TEST

- Family
- Calendar
- To Do List
- TEST, Lukas 11
- Registration: 09-10
- North High
- North High 08-09
- Schedule
- Attendance
- Behavior
- Health
- Assessment
- Graduation Planner

Family Demographic Information

Name	Relationship	Enrolled	Address	Phone Numbers
Sandy TEST	Husband/Wife		123 Main St Any City, MN 55128	(h) (555)118-8464 (w) (c) (555)192-3923
Robert TEST	Self		123 Main St Any City, MN 55128	(h) (555)118-8464 (w) (555)334-0824 (c)
Lukas TEST	Father/Son	11 North High 08-09	123 Main St Any City, MN 55128	(h) (555)118-8464 (w) (c)

The household is based on the relationships established between students, guardians and siblings. This definition fits the traditional family model as well as other organizations, such as a student who belongs to two different households.

The school can give access rights to all parents/guardians to whom the student has a relationship or only specific rights to one parent or guardian. This authorization structure is established when the custodial parent or guardian informs the schools of the rights of each parent or guardian to this information.

Calendar

Calendars appear in two places in the Portal, one which applies to the family as a whole and one under each student’s index.

The Family Calendar link displays school and district notices, special events or *no school* notices. It also provides a list of all student assignments that are due on a certain day. The user can view student homework and track upcoming, missing or late assignments.

Family
 Calendar
 To Do List
 TEST, Lukas 11
 Registration: 09-10
 North High
 North High 08-09
 Schedule
 Attendance
 Behavior
 Health
 Assessment
 Graduation Planner
 Transportation
 Fees
 School Choice
 To Do List

<< **June 2009** >>

A+ Assignment (s) Due
 ☀ Attendance Event(s)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	01 Lukas ☀	02	03 Susan ☀	04	05	06
07	08	08 Last Day of School	09 In-Service	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

The Calendar Link underneath a student’s name will only show information for that student. It displays assignments that are due on a specific day, as well as events specific to that student or school. This tool can help track the coursework for an individual.

Family
 Calendar
 To Do List
 TEST, Lukas 11
 Registration: 09-10
 North High
 North High 08-09
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 School Choice
 To Do List

<< **June 2009** >>

A+ Assignment (s) Due
 ☀ Attendance Event(s)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	01 Lukas ☀	02	03	04	05	06
07	08	08 Last Day of School	09 In-Service	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

To Do List

The To Do List provides a summary of assignments that are due and/or late. This list, like the Calendar icon, appears for the Family and for the Student.

The individual To Do List displays course, assignment, date assigned, date due and days remaining/overdue. Days remaining/overdue is the difference between the date due and the current date.

Household To Do List

Filter By Date: All Dates

Student	Course	Assignment	Date Assigned	Due Date	Days Remaining/Overdue
TEST, Lukas	0549-4 Spanish III C	Assignment 1		04/28/2009	-29
TEST, Lukas	0549-4 Spanish III C	Assignment 2		04/28/2009	-29
TEST, Lukas	0549-4 Spanish III C	Assignment 3		04/28/2009	-29
TEST, Lukas	0549-4 Spanish III C	Mid-Term Exam		04/28/2009	-29
TEST, Lukas	0549-4 Spanish III C	Final Exam		04/28/2009	-29
TEST, Lukas	0549-4 Spanish III C	Project 1		04/28/2009	-29
TEST, Lukas	0549-4 Spanish III C	Project 2		04/28/2009	-29
TEST, Lukas	0549-4 Spanish III C	Assignment 1		04/28/2009	-29
TEST, Lukas	0549-4 Spanish III C	Assignment 2		04/28/2009	-29
TEST, Lukas	0549-4 Spanish III C	Project 1		04/28/2009	-29

Family To Do List

Lukas TEST's To Do List

Filter By Date: All Dates

Course	Assignment	Date Assigned	Due Date	Days Remaining/Overdue
0549-4 Spanish III C	Assignment 1		04/28/2009	-29
0549-4 Spanish III C	Assignment 2		04/28/2009	-29
0549-4 Spanish III C	Assignment 3		04/28/2009	-29
0549-4 Spanish III C	Mid-Term Exam		04/28/2009	-29
0549-4 Spanish III C	Final Exam		04/28/2009	-29
0549-4 Spanish III C	Project 1		04/28/2009	-29
0549-4 Spanish III C	Project 2		04/28/2009	-29
0549-4 Spanish III C	Assignment 1		04/28/2009	-29
0549-4 Spanish III C	Assignment 2		04/28/2009	-29
0549-4 Spanish III C	Project 1		04/28/2009	-29

Individual To Do List

Class Schedule

The Class Schedule lists the student’s classes in each period and term, along with the time and location the class meets. If a school uses a rotating day or alternating day schedule, the day the class meets will be listed. Parents can use this tool to find out where their student is during the day or what classes they are taking.

Parents and students can see assignments and grades by clicking on the class name within the period. To view assignments, click on the name of the school next to the notebook icon. This will bring up the detailed assignment information, with possible point and scores for all assignments in that class. The users will also be able to see late or missing assignments. In some districts, posting assignments is optional for teachers.

If there is an envelope link in the class schedule, the user may click the teacher’s name to send an email. This opens a new email message using the preferred email software with the teacher’s address already populated. In some districts, providing a teacher email contact is optional.

Robert TEST

Lukas TEST's Schedule for North High 08-09

= Click on Class Name for Current Assignments and Scores
 = Click on Teacher Name for Email
 = Click on Date for Current Newsletter

0	2111-1 PAWS 11 Arcuri, D Rm: N113	2111-1 PAWS 11 Arcuri, D Rm: N113	2111-1 PAWS 11 Arcuri, D Rm: N113
1	0620-1 Woods I Kilhn, R Rm: S289	0739-1 Accel. Alg 2/Pre-Calc B Hazzard, P Rm: N328	0642-1 Engineer Drafting Blom, G Rm: S292 Start: 05/13/2009
2	0322-5 U.S. Literature A Hackney, R Rm: N119	0840-2 AP US History B Reynolds, K Rm: N214	0205-12 Career Investig. Rosen, S Rm: N206
3	0547-4 Spanish III A Reade, S Rm: N109	0548-4 Spanish III B Reade, S Rm: N109	0549-4 Spanish III C Admin, Admin Rm: N109
4A	1995-1 Lunch Rm: Cafe	0323-3 U.S. Literature B Hackney, R Rm: N119	1997-1 Lunch Rm: Cafe
4B	0770-6 Chemistry A Johnson, K Rm: N305	1996-3 Lunch Rm: Cafe	0772-6 Chemistry C Johnson, K Rm: N305
4OL5			
5A	0738-2 Accel. Alg 2/Pre-Calc A Hazzard, P Rm: N328	0771-7 Chemistry B Johnson, K Rm: N305	0841-4 AP US History C Reynolds, K Rm: N214
5B			
6	0839-5 AP US History A Reynolds, K Rm: N214	0449-1 Strength Train for Athletes II Danielson, C Rm: S176	0740-3 Accel. Alg 2/Pre-Calc C Hazzard, P Rm: N328

This is custom HTML Schedule text.

Student Schedule

Robert TEST

Lukas TEST's Gradebook Assignments for 0549-4 Spanish III C

Teacher's comments about Lukas:

0549-4 Spanish III C
Teacher: Admin, Admin

Grading Task Summary

Legend: Final Grade In-Progress Grade Grade Not Available Yet

Grading Task	Trimesters 1	Trimesters 2	Trimesters 3
Final Grade			
Mid-Term 4 week Grade			A- 92.5%

Term 3 Final Grade Detail

Assignments

Name	Due Date	Assigned Date	Multiplier	Pts Poss	Score	%	Comments
Assignment 1	04/28/2009		1.0	100			
Assignment 2	04/28/2009		1.0	100			
Assignment 3	04/28/2009		1.0	100			
Assignment 4	04/28/2009		1.0	100			
Assignment 5	04/28/2009		1.0	100			
Assignment 6	04/28/2009		1.0	100			
Assignments Totals							

Exams

Name	Due Date	Assigned Date	Multiplier	Pts Poss	Score	%	Comments
Mid-Term Exam	04/28/2009		1.0	100			
Final Exam	04/28/2009		1.0	100			
Exams Totals							

Projects

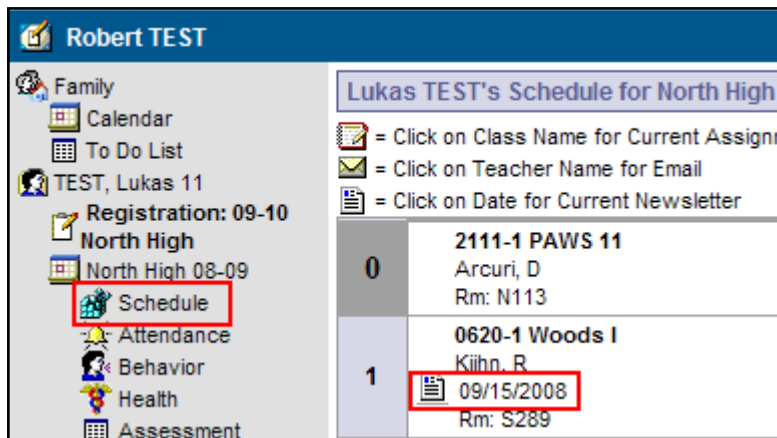
Name	Due Date	Assigned Date	Multiplier	Pts Poss	Score	%	Comments
Project 1	04/28/2009		1.0	100			
Project 2	04/28/2009		1.0	100			
Projects Totals							
Term 3 Final Grade Totals							

Student Gradebook Accessed Through Schedule

Teacher Newsletter

The Teacher Newsletter provides a way for teachers to communicate with all course sections within Infinite Campus. This tool eliminates the need for the teacher to print off announcements and other types of communication. Parents and students can review the newsletter as often as desired, increasing communication between teacher and parent and eliminating the student as a middle man in communication.

To access the Teacher Newsletter from the Portal, navigate to the Schedule of the Student. Select the date, which is found below the course name and teacher name. A PDF view of the newsletter will appear.



The parent can decide to print the information by selecting the print icon. The newsletter will remain either until the end date of the newsletter determined by the teacher or until a new entry is provided by the teacher.

Attendance

The teacher or the building attendance clerk enters absences and tardy designations as they occur. These absences are posted immediately after the teacher or clerk saves the input, so the parent can see if and when any classes are missed.

If the school subscribes to Campus Messenger or Campus Messenger with Voice, parents may elect to be immediately contacted via email or phone when their student is absent or tardy. Both functions are optional.

To print the attendance page, users can go to File > Print in Firefox or IE to print the browser page. In order for attendance information to print in color, make sure the browser is set to print background colors and images.

Robert TEST

Lukas TEST's Attendance for North High 08-09

Term 1	0	1	2	3	4A	4B	4OL	5A	5B	6	Date	0	1	2	3	4A	4B	4OL	5A	5B	6	Legend		
Absent	0	0	0	0	0	0	0	0	0	0	06/01/2009	A												A = Absent
Early Release	0	0	0	0	0	0	0	0	0	0	03/06/2009	A	A	A	A			A	A	A	A	A		T = Tardy
Tardy	0	0	0	0	0	0	0	0	0	0													E = Early Release	
																							Unknown	
																							Excused	
																							Unexcused	
																							Exempt	

When viewing attendance through the Portal, the color indicates whether absences were excused or not. District policy determines the definitions of the terms below for the color coding system of attendance.

Color	Code	Definition
White	Excused	Parents notify the school with a reason for the absence and district policy determines if this is an excused absence, such as illness, funerals, medical appointments, college visits, etc.
Red	Unexcused	Districts have determined these are not excused absences. This might include family vacations, driver's training class, etc.
Yellow	Unknown	The school has not been contacted with a reason for the absence. Often, this appears after the teacher records the absence, but before the attendance office assigns and excuse.
Green	Exempt	These are usually school-sponsored events such as field trips, concerts of athletic activities, etc.

Behavior

Behavior information records both positive behavior events, such as a student being recognized for a special accomplishment, and negative behavior events, such as disruptive or violent behavior. This option allows parents to learn more about actions, consequences and the remedial steps taken by the school. Sometimes behavior events will result in a meeting with parents, information which would be posted here.

Robert TEST

Lukas TEST's Behavior Events

Date	Event	Demerits	Role	Resolution
06/01/2009-03:49 PM	Bullying	0	Offender	

This is custom HTML Behavior text.

The parent will see the date the behavior occurred, what happened and activities or consequences related to the event and the student's role in the event. After appropriate steps have been taken to resolve this issue, there will be a citation explaining the details.

Health

Every state mandates a series of vaccinations to be given to students over several academic years. After parents give the school the documentation verifying that students have received the required immunizations, this module can be used as an easy reference for tracking that the student’s vaccinations are up-to-date.

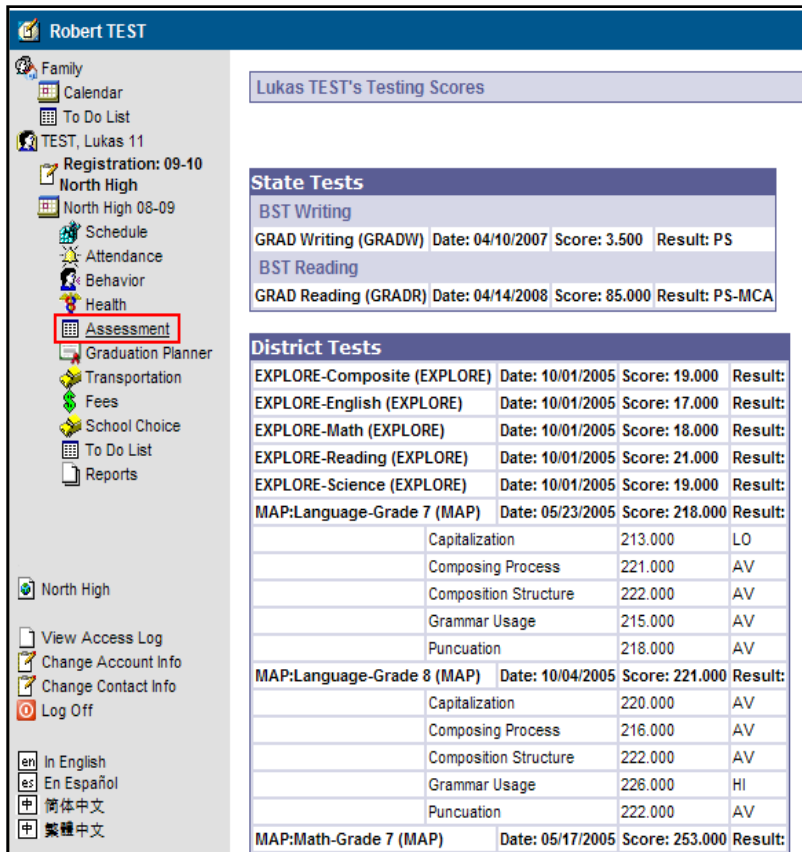
Print this screen to use when documentation of compliance is required, such as when it is needed to attend camps or participate in athletics outside the district.

Lukas's Immunizations				
Vaccine	Doses			
	1	2	3	4
Diphtheria-tetanus-pertussis, combined [DTaP, DTP]	10/25/1991	01/10/1992	04/28/1993	08/05/1997
Tetanus-diphtheria [Td]	07/14/2004			
Polio [IPV, OPV]	10/25/1991	01/10/1992	04/28/1993	08/05/1997
Measles-Mumps Rubella [MMR]	11/17/1992	07/15/2004		
Hepatitis B [Hep B]	07/15/2004	08/15/2004	01/23/2006	
Hepatitis B - 2 Dose [Hep B - 2 Dose]				
Hemophilus influenza, type B [Hib]	10/25/1991	01/10/1992	04/11/1992	
Pneumococcal				
Varicella	08/05/1997			
Measles				
Rubella				
Mumps				
Hepatitis A [Hep A]				
Tetanus, Diphtheria and Acellular Pertussis [Tdap]				
Diphtheria and Tetanus [DT]				
Hepatitis B - 3 Dose [Hep B - 3 Dose]				
Tuberculosis [BCG]				
Influenza				
Meningococcal				
Human Papillomavirus [HPV]				
Rotavirus				

Assessment

The passage of No Child Left Behind created a series of tests and assessments required throughout a student’s schooling. These standardized tests may be federally required or district-wide.

Although each state may call these standardized tests something different, they are important tools to benchmark academic achievements and are reported to the district and federal government to determine the district’s success in teaching required standards. It is important that the parent is aware of these achievement tests and knowledgeable of whether their student has demonstrated competency in these areas.



The Assessment link lists the standardized tests the student has taken and their scores on those assessments.

Graduation Planner

Parents can use this tool to monitor progress towards accomplishing graduation requirements for their students. This screen shows how many credits in each category a student has completed towards the graduation requirements and how many the student still needs to complete. This information is provided by school guidance counselors, teachers and staff.

The screen is color coded, differentiating among the various credit options which count towards graduation requirements:

Color	Definition
Green	Requirements are met and the student is on-track for graduation.
Pink	The student is missing some requirements in this area.
Yellow	The student has taken additional (overflow) credits in this area.
White	These credits are not required for graduation.

Lukas TEST's Graduation Planner

Program: Individualized
Standard: School Credit - NHS

Credit / Standard	09	10	11	12	MP	MK	E3	M7	HS	SUB	IP	OF	TOT
19th Century US History	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0	0	0/0
20th Century US History	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0	0	0/0
Amer Exp A	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0	0	0/0
Amer Exp B	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0	0	0/0
Biology 1	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0	0	0/0
Biology A	0/0	1/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	1/0	0	-1	0/0
Biology B	0/0	1/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	1/0	0	-1	0/0
Career Investigation	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	1	-1	0/0
Communications	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0	0	0/0
Diverse Perspectives	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0	0	0/0
Earth Science A	1/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	1/0	0	-1	0/0
Earth Science B	1/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	1/0	0	-1	0/0
Economics	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0	0	0/0
English 10A	0/0	1/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	1/0	0	-1	0/0
English 10B	0/0	1/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	1/0	0	-1	0/0

Transportation

The Transportation tool lists the bus(es) the student takes to and from school, or information about the vehicle the student drives to school.

Lukas TEST's Bus Transportation

In Bus	100	Out Bus	107
In Time		Out Time	
In Bus Stop		Out Bus Stop	
Late Bus		Miles Transported	

Lukas TEST's Parking

Make	Honda	Model	Civic
Color	Black	Plate Number	
Parking Permit			

This is custom HTML Transportation text.

Fees

This tool provides a list of all the fees assigned to the student. It may be a lab fee for a science class, a fee for a field trip or the cost of an athletic activity. Fees that have been charged, what has been paid and the ongoing balance are all viewable.

Lukas TEST's Fee Statement for North High 08-09

Fees: 6
Debit: \$60.00
Balance: \$60.00

Due Date	Fee	Type	Debit	Credit	Balance
07/01/2009	Erin Course Fee	Course	\$10.00	\$0.00	\$10.00
07/01/2009	Erin Course Fee	Course	\$10.00	\$0.00	\$10.00
07/01/2009	Erin Course Fee	Course	\$10.00	\$0.00	\$10.00
07/01/2009	Transportation	Transportation	\$10.00	\$0.00	\$10.00
07/01/2009	Transportation	Transportation	\$10.00	\$0.00	\$10.00
07/01/2009	Transportation	Transportation	\$10.00	\$0.00	\$10.00

This is custom HTML Fees text.

School Choice

School Choice allows students to attend a different school than the one mandated by their geographic location and its school and district boundaries. Students can apply to attend a variety of participating private and public schools, usually based on a system of vouchers, tax credits and scholarships. The programs generally intend to give parents more input as to which primary and secondary schools their children attend.

When a decision has been made to apply to various schools, this tool provides a way to submit applications online and to track their status for admission and possible enrollment in the next school year.

The screenshot shows the 'School Choice Applications' section. On the left is a navigation menu with 'School Choice' highlighted. The main content area includes a dropdown menu for 'MS Traditional', a section for 'School Choice Application Submittal' with a 'Submit Application' button, and a table of 'School Choice Application(s) you have already submitted for approval'.

School Name	Calendar	Grade Level	Sequence
* Boyle County High School	08-09 Boyle County High School	11	1st Choice

* You have already submitted an application for this calendar.

School Name	Calendar	Grade Level	Approval Status	Accept Application
Boyle County High School 08-09 Boyle County High School 11			Approved	

Food Service

This account link gives real-time access to student meal selections and the cost incurred from the cafeteria. The Food Service section can be accessed by selecting the student account number in the index.

The screenshot shows the 'Journal' page. The left navigation menu has 'Account #12345' highlighted. The main content area shows a 'Journal' table with columns for Date, Patron, Item, Cat, Debit, and Credit. The table includes a 'Starting Balance' entry and a summary row for 'End of Month Balance'.

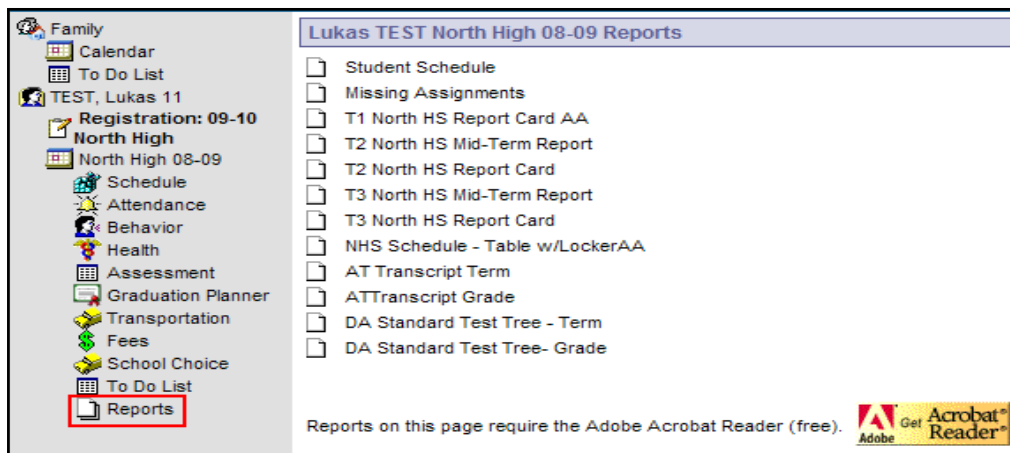
Date	Patron	Item	Cat	Debit	Credit
04/01/2009		Starting Balance			-1.90
Net Balance				0	-1.90
End of Month Balance					-1.90

All transactions for the selected month are displayed in a table, including deposits, meal purchases and a la carte purchases. Below the table is the student balance at the end of the selected month.

To print a copy of the transactions, select Generate Report, which is located at the bottom right of the page. A PDF view will appear.

Reports

Reports list a student schedule and any transcripts or report cards available.

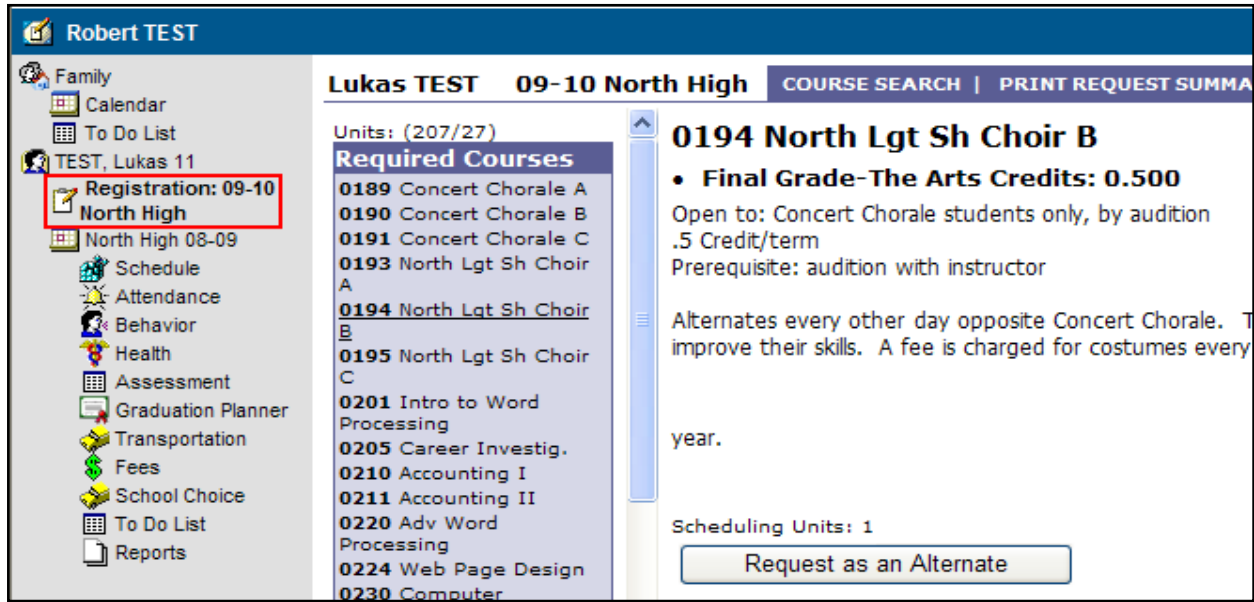


If applicable, a student Personalized Learning Plan (PLP) may be listed here. A PLP helps students take responsibility for their learning by establishing academic goals, finding instructional strategies to meet those goals and viewing education in a broad and unified way. Parents can view the progress and accomplishments of each student PLP here.

Also, a student Individualized Education Plan (IEP) may be posted here. Each public school child who receives special education and related services must have an IEP. Each IEP is designed for one student only and is a personalized document. The IEP creates an opportunity for teachers, parents, school administrators, related services personnel and students (when appropriate) to work together to improve educational results for children with disabilities. The reports generate in Adobe Acrobat Reader as PDFs.

Registration

This tool is used to allow students to view and request the courses they would like to take for the next school year. They can search for specific classes, view required courses and print a request summary.



Any required courses are listed in the Required Courses list. Students cannot change any required courses listed for them. Students can only request courses, not course sections (period meeting times). Counselors finalize the registration for students.

This view is only available for a short time each school year, usually in the spring.

Other Links

Links to the school or district Web site available via the Campus Portal include:

Link	Definition
Access Log	This tool lists the IP address from which parents access the portal, the time it was accessed and if it was a successful login.
Change Account Info	Parents given the rights to change their account information online. Parents can only change the password, no the username.
Log Off	When finished using the portal, parents and students must click the log-off option for security reasons, rather than simply closing the browser window.
Change Contact Info	Parents can email the school district to change their email address, mailing address, etc. For schools using Campus Messenger with Voice, phone numbers and language preferences are also available.

Portal Languages

The Portal is available in four languages:

- English
- Spanish
- Simplified Chinese
- Traditional Chinese

Users can select which option best fits their needs by clicking on the hyperlink of the preferred language. Selecting a language will redisplay the chosen screen and all other screens in that language until another language is chosen.

Infinite Campus

¡Bienvenido al Portal de Campus de las Escuelas Públicas de Central High School!
¡Aquí, usted tendrá un acceso instantáneo, actual, preciso y confidencial sobre la asistencia, notas, tareas de su (s) niño(s) y más!

¡Dígame más!

- [en](#) In English
- [es](#) En Español
- [中](#) 中文简体
- [中](#) 中文繁體

¿Es la primera vez que ingresa al Portal de Campus?

Si ya le han asignado una clave de activación para el Portal de Campus, [haga click aquí](#)

Si usted no tiene una clave de activación, [haga click aquí](#)

¿Ya tiene una cuenta Portal de Campus?

Nombre Del Usuario

Contraseña

[¿Problemas al ingresar?](#)

Avisos del Distrito