



SAINT PETER EDUCATION FOUNDATION

GRANT PROPOSAL

Instructions: Please complete the following application and submit it with a cover letter and appropriate support documents.

Application Deadlines: June 1 and December 1

Name and address of applicant:	Project/Program Title: Project Director Name and Title: Phone Number:
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- 1. Statement of need, problem, or opportunity to be addressed by the project:**
- 2. Project description; Summary of what will be done to achieve immediate outcomes:**
- 3. Describe both short- and long-term goals for the project:**

4. Significant activities and timetable for project (include dates and locations—city/state of events, if applicable):

Activity	Date

5. Manner in which project results will be evaluated: by whom?

6. Project history: describe its development to this point and previous efforts of this nature (if applicable):

7. Project budget:

Item	Education/ Foundation Funds	Applicant Contribution —Dollars Only	Other Support (identify source)	Participant Fees/Tuition	Item Totals
Tuition/registration fees	\$	\$	\$	\$	\$
Equipment					
Freight					
Tech Ed Install & Training					
COLUMN TOTALS			\$	\$	
Percent contribution by each funding source	%	%	%	%	

8. Have you applied for funds and been refused? If so, why?

9. Describe each budget line for which Saint Peter Education Foundation funds are requested: (specify equipment and materials, etc.)

10. Suggested disbursement schedule for grant, if approved:

Disbursement schedule for grant, if approved, would be \$2,500 per year for four years.

Authorized signature (Superintendent)

Date: _____

Authorized signature (Principal)

Date: _____

Signature of Project Director

Date: _____

Return original to: Saint Peter Public Schools
100 Lincoln Drive, Suite 229
Saint Peter, MN 56082

